

**I\_Site****Setup****Information**

## Welcome to I\_Site

This information details the elements required to setup the I\_Site portal for your usage, as with any system there is some input required from yourself to ensure you get accurate information from the I\_Site system.



Allocate an administrator who can keep the system up to date and add additional administrators and users of the system. It is recommended that there should be at least two administrators for your site. This person should have some basic IT skills.

## Training for I\_Site



We have developed user documents, quick start guides and E-Learning to assist you with your training on the I\_Site system. The majority of our customers have found this invaluable. However if you feel you need more training we have monthly I\_Site training sessions.

## Preparing Information for I\_Site



The initial setup of the I\_Site system will require you to collate and enter the information on drivers names and their license details, also what truck types they can drive, and to allocate a five digit pin number for their login.

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### Pre-op check



If you have the Pre operational check unit fitted, we will load a base set of questions for the truck type, you will need to review the questions and add or delete as required, give consideration to the answers as you can have questions with an answer yes or no, also consider what questions are safety related and if they should give an instant notification if they are answered incorrectly.

### Shock sensors and lockout



Your trucks are fitted with shock sensors, and they can after being setup report back high and low shocks from the trucks, you are able to adjust the values from the I\_Site web portal. Again it is recommended that you monitor the shocks for a least a month before switching on the shock lockouts

## Preparing Information for I\_Site Smart Access

### Smart Access card or fob



If you are using card access then on-site training or attendance of our I\_Site training days is recommended. You will require information on drivers names and their license details, also what truck types they can drive, and to allocate a five digit pin number for their login also scan the relevant cards for the id and upload the information. Extra equipment will be required so id cards can be read.